

Pinewood Springs Road Board Meeting Approved Minutes
April 5, 2022

Board Present: John Lorang, Tom Tuer, Pat Dewey, Joan Paskewitz
Board Absent: None.
Road Crew/RMI Present: John Bykerk
Residents Present: None.

Call to Order: 7:00

Motion to accept the Agenda: Tom, second Pat. Unanimous.

Minutes: Approved as amended. Motion Pat, second Tom. Unanimous.

Reports:

1. Treasurer. Tom reported no expenses since last month's meeting. He proposed a 2022 budget of \$13,910 for fall snow removal, based on the highest cost from the past 4 years and \$6,000 less than what Larimer County projects. He recommends a re-allocation of funds from snow to road maintenance. He further proposes to divert monies from the reserve to road maintenance, leaving \$20,000 in reserve for 2022.
2. Chair. John reports that Katie Beilby has told him that Clint Jones is our contact for expense adjustments; that he will talk with Katie and with Marlon of Bladeworks regarding the budget for Bladeworks; and that RMI needs to update insurance documentation.
3. Road Supervisor. Pat reports that, contrary to prior information, the County will not conduct a new survey of Cree Ct.; washboard on Kiowa has been reduced by RMI; he has begun action items and culvert lists. Pat, John B. and Dan will survey road work needs and then get input from Marlon.
4. RMI/Road Crew. John B. reports he and Dan have surveyed the road needs prior to their meeting with Pat. Top priorities are ditches, drainage, and widening narrow sections of roads where possible. Double ditches need to be eliminated to improve drainage. Other issues are culverts at driveways and asphalt breakup at US 36 and Cherokee where large trucks have dropped rear axels into the ditch.

Old Business:

1. Snow removal contract. The RMI Board has been requested for the documentation which they will then forward to us.
2. Snow barrel scoops. RMI has completed a survey and found that plastic scoops have been blowing away if not filled with sand before being left in the barrels.
3. Kiowa caution sign has been replaced by the County. RMI can repair signs that are bent and hard to read.
4. New Board member search. John L. will continue to place a notice in the Newsletter.
5. Bylaws discussion. We are working toward compliance.
6. Fire preparedness committee. Joan reported on the first meeting of the Community Wildfire Preparedness Plan (CWPP) group, held March 8 with representatives of all PWS Boards: Fire, Water, Roads, and POA. We established that the 2010 Plan needs updating and accepted a timeline of 4-6 months. Colorado State Forest Service and Larimer County will collaborate. Federal funding will be available for approved projects. Issues identified that the Road Board is encouraged to address are to improve dead ends that complicate evacuation and emergency access, and to improve the natural firebreak provided by roads. Some national recommendations for improvement are not feasible on our particular terrain, but John B. said RMI will widen roads and create pull-outs in narrow areas as possible. He stated that resident parking on cul-de-sacs presents a hazard for snow plowing as well as emergency access/evacuation. Joan suggested "no outlet" signs be posted on all dead-end roads. Regarding roads-as-firebreaks, the removal of volunteer trees, brush, and

grasses in road rights-of-way (ROW) would improve/extend the firebreak. The Fire District is holding a community meeting at the Fire Station on May 7 from 9-noon in honor of National Fire Awareness Day. Joan proposed presenting at that meeting a photo display of a ROW area on Cree Ct. that has 3-4 dead trees and 14-17 small ponderosa pines all within about 30 feet. The hazards of allowing this kind of overgrowth in the ROW would be emphasized. The Board endorsed Joan's continued participation in the CWPP committee and will work to facilitate improving the fire breaks created by roads. Presented as a motion by John L., seconded by Tom. Unanimous.

7. Pedestrian safety on Seneca bridge. Pat detailed Matt Johnson's reply to our inquiry: the County will not improve the safety at the bridge, but we may do so at our expense and with their restrictions. We do not have budget to work on bridges, only roads. Pat will speak further with County personnel.

New Business:

1. Schedule annual meeting. The bylaws establish that the meeting is to be held in conjunction with a Board meeting the fourth Thursday of September. Discussion and decision were tabled to the June meeting.
2. Road work priorities. Pat reports the preliminaries are done and will be refined this next week. He will email the results to the Board and follow up with Marlon.
3. Budget. John L. would like to hold \$25,000 in reserve for fall road issues. John B. believes \$15-20,000 is enough. The following budget was proposed, which will be reconciled with the actual budget amounts.

Fixed costs:		\$ 8,992
Road work		125,000
Bladeworks	80,000	
RMI	45,000	
Snow removal		13,000
Reserve		22,000
Total		\$168,992

Next meeting: June 7 at 7 PM at the Fire Station

Adjournment: Motion Pat, second Tom. Unanimous.

Submitted by Joan Paskewitz, acting secretary